

Digital Technology Acceptable Use Guidelines



The internet, e-mail, mobile technology and social networks are a daily reality of modern life and can add great value to what children learn at school. With the benefits, however, come risks and also responsibilities.

Our '**Digital Technology Acceptable Use Guidelines**' set out our expectations for how all digital technologies are used in school. This includes e-mail, internet, software, equipment and systems. The guidelines are referred to regularly with the children and must be agreed to by both parents and children before children can access our technology or the school network.

Please read and talk about the guidelines with your child and then sign and return the slip to confirm that you agree to follow them.



Acceptable Use Agreement

We have read and talked about the **Digital Technology Acceptable Use Guidelines for Key Stage 1**.

We consent to the my child using digital technologies (including email, internet, intranet, network resources), while at school.

We agree to follow the guidelines to ensure the safe use of technology and the internet at Grendon Primary School.

Child's Name and Class

Child's signature

Parent / Carer signature

Grendon Primary School: Key Stage 1 Digital Technology Acceptable Use Guidelines

Children

- I will look after the ICT equipment in school
- I will not open other people's computer files
- I will only use the Internet or send e-mails when I am with an adult
- I will not open icons or links until I know they are safe
- I will only send polite and friendly messages
- If I don't like anything I see online, I will tell an adult
- I know that school will monitor what I have looked at on the internet
- If I am working remotely at home I agree to follow the school's code of conduct



Parents:

- Parental consent is required before my child can use digital technologies and access the internet at school
- I will support the school guidelines for the acceptable use of digital technologies
- I recognise that while school takes every reasonable precaution to keep children safe and to prevent them from accessing inappropriate materials they cannot be held responsible for the nature and content of materials accessed through the Internet
- I recognise that school is able to track and monitor my child's computer files and internet history and that I will be contacted if there are any concerns about e-safety
- I will contact school if I have any concerns over my child's e-safety
- I will ensure that the school's code of conduct is followed when my child is working remotely at home
- I may take photos or videos at school events, unless I am asked not to, but will never share through any media any image of children other than my own